



LANGUAGE
SCHOOLS

ENGLISH FOR BUSINESS MANAGEMENT MASTERY

- Improve your English while gaining an understanding of general business practices, business management, and human resources
- Strengthen business writing, presentation, meeting and negotiation skills
- Open doors to the exciting industry of travel and hospitality management

AVAILABLE IN

Vancouver

ENTRY REQUIREMENT

ILSC Intermediate 3

PROGRAM LENGTH

Two Full-Time sessions

UPON COMPLETION OF THIS PROGRAM, STUDENTS HAVE THE OPTION TO CONTINUE WITH:

- Advanced ESL business courses
- Volunteer Experience Program
- International Business Management Diploma at Greystone College

2019 START DATES

Session start dates

Availability of courses is subject to student enrollment. Length may vary depending on your progress.

"I came here to study English but I realized the importance of friends... ILSC is not only for English but also for your life."

Ryo Yasuhara, Japan



DESCRIPTION

The English for Business Management Mastery provides a suggested combination of courses that will give you an overview of general business English, business practices, business management, and human resources. Instruction focuses on strengthening your business writing, presentation, meeting, negotiation and listening skills, while giving you an understanding of Management and Human Resources within a global framework.

3-HOUR COURSES

TAKE THE FOLLOWING 3-HOUR COURSES

BUSINESS ENGLISH

Practice speaking, reading and writing about business. Topics include marketing, resumé writing, job interview techniques and effective telephone communication.

BUSINESS ENGLISH FOR MANAGEMENT AND HUMAN RESOURCES

Advance your understanding of management standards and styles. Improve your knowledge of team building, time and stress management and gain a basic understanding of human resources.

SKILLS ELECTIVE COURSES

CHOOSE TWO OF THE FOLLOWING SKILLS ELECTIVE COURSES

BUSINESS WRITING

Gain skills in written communications, business proposals and writing for the web. You'll develop expertise in resumé and cover letter writing as well as report writing.

BUSINESS CULTURE

Improve your cross-cultural awareness, study world business etiquette, and learn how to employ humour in the workplace.

BUSINESS ENGLISH CAMBRIDGE

Practice the relevant business skills needed to prepare for this High Intermediate exam and increase your professional chances in global job markets as well as opportunities to work abroad.

BUSINESS PRESENTATION SKILLS

Master the essentials of effective presentations, building confidence in your ability to organize and deliver a speech in front of a business audience.

ACADEMIC WRITING

Academic Writing focuses on the skills needed to succeed in college, university or TAFE: essay writing, lecture comprehension, note taking, research and academic discussion skills.

ENGLISH FOR FINANCE

Focus on the specialist vocabulary of finance and accounting and practice English for specific work situations. English for Finance gives you the English skills, vocabulary and language practice needed for working in, or studying finance in an English environment.