



LANGUAGE
SCHOOLS

INTERNATIONAL BUSINESS ENGLISH MASTERY

- Expand your Business English vocabulary along with your knowledge of international business practices
- Supplement your professional background with the advanced language skills needed for our global marketplace

AVAILABLE IN

Toronto

ENTRY REQUIREMENT

ILSC Intermediate 3

PROGRAM LENGTH

Two Full-Time sessions

UPON COMPLETION OF THIS PROGRAM, STUDENTS HAVE THE OPTION TO CONTINUE WITH:

- Advanced ESL business courses
- Volunteer Experience Program
- Diploma of International Business Management at Greystone College

2019 START DATES

Session start dates

Availability of courses is subject to student enrollment. Length may vary depending on your progress.

DESCRIPTION

The International Business English Mastery provides a suggested combination of courses to help you develop the English skills you need to understand international business practices and business management. Instruction focuses on strengthening your business writing, presentation, meeting, negotiation and listening skills while giving you an understanding of international business within a global framework.

3-HOUR COURSES

TAKE THE FOLLOWING 3-HOUR COURSES

INTERNATIONAL BUSINESS ENGLISH

Improve your English language skills through the subject of international business. Build your English skills by reading, writing, listening and speaking about international business topics such as marketing, finance, business law and international trade.

BUSINESS ENGLISH FOR MANAGEMENT AND HUMAN RESOURCES

Advance your understanding of management standards and styles. Improve your knowledge of team building, time and stress management and gain a basic understanding of human resources.

SKILLS ELECTIVE COURSES

CHOOSE TWO OF THE FOLLOWING SKILLS ELECTIVE COURSES

BUSINESS WRITING SKILLS

Gain skills in written communications, business proposals and writing for the web. You'll develop expertise in resumé and cover letter writing as well as report writing.

BUSINESS PRESENTATION SKILLS

Master the essentials of effective presentations, building confidence in your ability to organize and deliver a speech in front of a business audience.

ACADEMIC WRITING

Academic Writing focuses on the skills needed to succeed in college, university or TAFE: essay writing, lecture comprehension, note taking, research and academic discussion skills.

